B Soc Sc Programme Student Handbook

(PPS – Political Science, Psychology, Sociology)

(for students admitted in AY 2011/12)
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OVERVIEW

The Bachelor in Social Science programme delivers a broad-based undergraduate education centered on the disciplines of Psychology, Sociology and Political Science. Combining these disciplines gives the student a holistic, multi-disciplinary and integrated approach to the study of phenomena in the social sciences and develops the tools and frameworks applicable to careers in the human services fields, education, management and other analytical and social-intensive professions.

The programme consists of a combination of coursework as well as opportunities for hands-on research supervised by faculty members. The programme also contributes significantly to Singapore Management University’s General Education (GE) course offerings.

The faculty members in the programme are committed to providing a balanced excellence in teaching and research as well as contributing service to the university, community and profession. The programme aspires to be an interactive, collegial environment that models and encourages open communication and life-long learning.

<table>
<thead>
<tr>
<th>Course Units</th>
<th>Period of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td></td>
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<tr>
<td>Required Foundation Courses</td>
<td>3*</td>
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<tr>
<td>University Core</td>
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<td>Social Science Core</td>
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<td>Social Science Major Courses</td>
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<td>Capstone Seminar</td>
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<td>General Education</td>
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<td>Global &amp; Regional Studies</td>
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<td>Technology &amp; Entrepreneurship</td>
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<tr>
<td>Internship Programme</td>
<td></td>
</tr>
<tr>
<td>Total Required</td>
<td>36</td>
</tr>
</tbody>
</table>

* These courses may be exempted for individuals with prior background.
** Up to 2 courses may be exempted for individuals with prior background.
The Bachelor of Social Science curriculum consists of 36 course units and a 12-week internship programme. All areas of the curricular requirements are pursued simultaneously throughout the 4 years.

**FOUNDATION COURSES (3 courses)**

These courses must be taken in the first year.

- Calculus
- Introductory Economics
- Programme in Writing and Reasoning (PWR)

**UNIVERSITY CORE REQUIREMENT (6 courses)**

- Analytical Skills & Creative Thinking
- Business, Government & Society
- Ethics & Social Responsibility
- Leadership & Team Building
- Management Communication
- Technology & World Change

**SOCIAL SCIENCES CORE (5 courses)**

BSocSc students must complete the following 5 courses by the end of their second year.

- Introduction to Political and Policy Studies
- Introduction to Psychology
- Understanding Societies
- Research Methods in the Social Sciences
- Introductory Statistics OR Introduction to Statistical Theory*

* for students who are interested to pursue a quantitative discipline, ie; Actuarial Science, Business Statistics, Quantitative Finance
SOCIAL SCIENCE MAJOR (7 courses)

BSocSc students are required to declare a major by the end of their second year and take at least 7 courses in the chosen major. The list of courses is not exhaustive and subject to change. Students should use the “Class Search” option in BOSS to browse the list of courses offered.

Political Science

- International Political Economy
- Introduction to Public Policy
- World Politics
- Comparing Political Systems
- Corporate Responsibility in the Global Era
- European Union Politics
- Global Political Economy
- International Relations of East Asia
- Political Economy of East Asia
- Political Theory
- Politics and Society of India
- Politics of China
- Politics of South East Asia
- Politics of the Two Koreas
- Security Studies
- Development, Underdevelopment and Poverty
- Elections and the Media
- Gender Politics: Exclusion and Empowerment
- Mass Media and Public Opinion Research
- Parties and Social Movements
- Political Economy of Development
- Political Science Study Mission
- Politics of Food Security
- PSSM to Europe
- Special Topics in Political Issues
- The Politics of Water in Asia
- Senior Thesis in Political Issue (2cus)

The Senior Thesis in Political Science is an intensive course designed for BSocSci students who have declared Political Science as their primary major. Students will conduct an original empirical research study under the supervision of a Political Science faculty. Eligible students should first approach a relevant Political Science faculty and secure his or her agreement to supervise the thesis before bidding for the course. The student will be actively involved in all stages of the entire empirical research process including formulation of research question, literature review, design of study, development of measurement and procedures, data collection, data analysis, and writing up of the final thesis report. Students will complete the thesis over two consecutive terms, typically in their senior year. Students will submit their final thesis report two weeks before the oral defense of the thesis to a thesis committee. The oral defense will typically be held on the
week before the university’s final examination week. The final grade for the thesis is based on the thesis report and the oral defense. Students may also be required to present the findings of the thesis research to faculty members and other students in seminars held after the University's final examinations.

The prerequisites are:

SSRM001 Research Methods in Social Sciences, Introduction to Political and Policy Studies, and at least another SEVEN Political Science major courses. In addition, the student has to obtain a GPA of at least 3.40 for Political Science major courses, and at least a B grade for SSRM001. The offering of senior thesis for a student is dependent on the availability of suitable faculty to supervise the thesis. Unless special permission is granted by SOSS, the student must be a BSocSc student who has declared Political Science as a primary major.

Application form, details and deadline are available on OASIS > BOSS > Courses & Schedule > Senior Thesis Course

Psychology

- Abnormal Psychology
- Cognitive Psychology
- Developmental Psychology
- Health Psychology
- Industrial and Organizational Psychology
- Psychology of Group Processes and Decision-Making
- Psychology of Individual Differences
- Psychology Research Methods I
- Social Psychology
- Subjective Well-Being

- Cultural Psychology
- Evolutionary Psychology
- Psychology of Close Relationships
- Psychology of Emotions
- Psychology of Motivation
- Psychology of Reasoning and Thinking
- Psychology Research Methods II
- Psychometrics and Psychological Testing
- Social Cognition

- Psychology of Mating
- Psychology Study Mission
- Topics in Psychology

- Senior Thesis in Psychology (2 cus)

The Senior Thesis in Psychology is an intensive course designed for BSocSci students who have declared Psychology as their primary major. Students will conduct an original empirical research study under the supervision of a Psychology faculty. Eligible students should first approach a relevant Psychology faculty and secure his or her agreement to supervise the thesis before bidding for the course. The student will be actively involved in all stages of the entire empirical research process including formulation of research question, literature review, design
of study, development of measurement and procedures, data collection, data analysis, and writing up of the final thesis report. Students will complete the thesis over two consecutive terms, typically in their senior year. Students will submit their final thesis report two weeks before the oral defense of the thesis to a thesis committee. The oral defense will typically be held on the week before the university's final examination week. The final grade for the thesis is based on the thesis report and the oral defense. Students may also be required to present the findings of the thesis research to faculty members and other students in seminars held after the University's final examinations.

The prerequisites are:

SSRM001 Research Methods in Social Sciences OR PSYC110 Psychology Research Methods I, PSYC001 Introduction to Psychology, PSYC101 Design, Measurement, and Data Analysis in Psychology OR PSYC208 Psychology Research Methods II, and at least another FIVE Psychology major courses. In addition, the student has to obtain a GPA of at least 3.40 for psychology major courses, and at least a B grade for both SSRM001/PSYC110 and PSYC101/PSYC208. The offering of senior thesis for a student is dependent on the availability of suitable faculty to supervise the thesis. Unless special permission is granted by SOSS, the student must be a BSocSci student who has declared psychology as a primary major.

Application form, details and deadline are available on OASIS > BOSS > Courses & Schedule > Senior Thesis Course

Sociology

- Contemporary South Asian Societies
- Deconstructing Singapore Society
- Media and Society
- Migration and Urbanisation
- Gender and Family
- Global and Transnational Sociology
- Introduction to Sociological Theory
- Nation-Building in Asia
- Population and Society
- Research Methods in Sociology and Political Science
- Social Problems in Asia
- Social Stratification and Inequality
- Sociological Theories of Crime and Deviance
- Sociology of Economic Life
- Sociology of Fads and Fashion
- Sociology of Food
- Sociology of Terrorism and Political Violence
- Understanding China's Economic Miracle: Social Origins and

- Governance and Development in the Global South
- Science, Technology and Public Policy
- Social Innovation: Tools for Social Changes
- Social Networks
- Sociology of Education
- Sociology Study Mission
- Special Topics in Sociology
• Senior Thesis in Sociology (2 cus)

The Senior Thesis in Sociology is an intensive course designed for BSocSci students who have declared Sociology as their primary major. Students will conduct an original empirical research study under the supervision of a Sociology faculty. Eligible students should first approach a relevant Sociology faculty and secure his or her agreement to supervise the thesis before bidding for the course. The student will be actively involved in all stages of the entire empirical research process including formulation of research question, literature review, design of study, development of measurement and procedures, data collection, data analysis, and writing up of the final thesis report. Students will complete the thesis over two consecutive terms, typically in their senior year. Students will submit their final thesis report two weeks before the oral defense of the thesis to a thesis committee. The oral defense will typically be held on the week before the university’s final examination week. The final grade for the thesis is based on the thesis report and the oral defense. Students may also be required to present the findings of the thesis research to faculty members and other students in seminars held after the University’s final examinations.

The prerequisites are:

SSRM001 Research Methods in Social Sciences, SOCG001 Understanding Societies, and at least another SEVEN Sociology major courses. In addition, the student has to obtain a GPA of at least 3.40 for Sociology major courses, and at least a B grade for SSRM001. The offering of senior thesis for a student is dependent on the availability of suitable faculty to supervise the thesis. Unless special permission is granted by SOSS, the student must be a BSocSc student who has declared Sociology as a primary major.

Application form, details and deadline are available on OASIS > BOSS > Courses & Schedule > Senior Thesis Course

SOCIAL SCIENCE MAJOR-RELATED OPTIONS (7 courses)

BSocSc students are required to take 7 courses from the following list. At least 2* of the 7 courses will have to be taken from the Majors in Social Science.

• Social Science Major courses in the BSocSc curriculum
• Accountancy Core courses in the BACC curriculum
• Business Core courses and Business Capstone in the BBM curriculum
• Business Major courses in the BBM curriculum
• Business Statistics / Actuarial Science courses in the BSc(Econ) curriculum
• Economics Major courses in the BSc(Econ) curriculum
• Information Systems Major courses in the BSc(ISM) curriculum
• Law Core courses in the LL.B curriculum
• Law Elective courses in the LL.B curriculum

*Only courses with the subject code IAS, POSC, PPPM, PSYC and SOCG can be used to count towards the two SSMR courses required from the majors in Social Science. Courses, offered by SOSS, that are cross-listed as Political Science / Psychology / Sociology major can also be used to count towards the two SSMR courses required from the majors in Social Science.
**CAPSTONE SEMINAR (1 course)**

This is an integrative seminar which the BSocSc degree student is required to take before graduating. The course will be offered in Term 1 and Term 2 only (will not be offered in Term 3). Students will attend and participate in a series of seminars conducted by invited speakers who may be faculty members or practitioners. This seminar provides an opportunity for the student to integrate the knowledge, skills and learning experiences acquired in the social science programme through relating academic knowledge to important practical applications.

The pre-requisite for enrolling in Capstone Seminar is students must have completed at least 25 course units.

**GENERAL EDUCATION (3 Courses)**

BSocSc students are required to take 3 General Education courses, from the Arts or Science group. The list of courses is not exhaustive and subject to change. Students should use the “Class Search” option in BOSS to browse the list of courses offered. To search, select “General Education – Arts”, “General Education – Science” or “General Education” under “Course Area”.

**Arts**
- Art
- Dance
- English Literature
- Foreign Language*  
- History
- Music
- Philosophy
- Theatre Studies & Drama

**Science**
- Applied Biology
- Applied Chemistry
- Applied Physics
- Biology
- Chemistry

* Students will be allowed to count only one language course towards General Education. Students may take more than one language course (whether advanced level or different language) for credit but the additional language course(s) will not be counted towards fulfillment of GE requirement.

All language courses offered in SMU are for complete beginners. Students who have received any formal or informal education in the language should contact the respective instructor before signing up for the language course in SMU.
TECHNOLOGY & ENTREPRENEURSHIP (2 Courses)

BSocSc students are required to take *Computer as an Analysis Tool* and 1 of the following:

- Entrepreneurial Finance
- Entrepreneurship & Business Creation
- Experiences in Small Business Consulting
- Intelligent Organisations
- IT & the Law
- Software Engineering

The list of courses is not exhaustive and subject to change. Students should use the “Class Search” option in BOSS to browse the list of courses offered. To search, select “Technology & Entrepreneurship” under “Course Area”.

GLOBAL & REGIONAL STUDIES (2 Courses)

BSocSc students are required to take *International Economics A* and 1 of the following:

- Business Study Mission / Country Studies
- Doing Business in China: Communication & Business Approaches
- Economic Development in Asia
- Global Financial Risk Management
- Intellectual Property Rights
- International Business
- International Finance
- International Taxation
- Law and International Business
- Management in Asia
- Tax Planning

The list of courses is not exhaustive and subject to change. Students should use the “Class Search” option in BOSS to browse the list of courses offered. To search, select “Global & Regional Studies” under “Course Area”.
SECOND MAJORS

All SMU students enrolled in a single degree programme may opt to do a second major in any of the following:

Offered by School of Social Sciences

*Important note on double counting: BSocSc students with a second major in Social Science are not allowed to double count between their first and second major.

- **Political Science**

  Political Science addresses important relevant questions, from the protection of rights and the organization of power within countries to international relations and terrorism. The courses provide the analytical tools to understand and interpret contemporary and historical events, while simultaneously sharing important insights on how power is structured, contested and exercised. The courses draw from all major subfields in political science – comparative politics, international relations, political theory and political economy.

- **Psychology**

  Psychology is the scientific study of behavior and mental processes. Behavior encompasses everything that people do that can be observed, while mental processes refer to thoughts, feelings, motives, and other unobservable phenomena. Psychological theories and research have a number of applications in the business industry, educational settings, public policy, and more. The major sub-disciplines of psychology include social, developmental, cognitive, biological, health, industrial/organizational, abnormal, and personality psychology. Psychology majors gain hands-on experience in formulating research hypotheses and designs, analyzing data, and interpreting and integrating research findings within the framework of psychological theories, and communicating and critiquing research findings.

- **Sociology**

  Sociology is a diverse discipline, which aims to explain societal trends and institutions to make sense of culture, politics, and the economy. Our international team of sociology faculty reflects the diversity of research in sociology as we study and teach globalization, gender, family, and demographic change, the economy and politics from a sociological perspective. Our courses also address challenges to societies derived from social inequality, migration and urbanization, and the role of networks in social outcomes such as fads and fashions. Sociology graduates from our programmes will be able to apply to a range of jobs in the private, government and non-profit sectors.

- **Arts and Culture Management**

  The Arts and Culture Management (ACM) second major provides students with the perspectives, foundational knowledge, introductory skills and vocabularies for entry into the arts and culture industry.

  ACM grooms the cosmopolitan manager who is at ease with cultural diversity, and able to capitalise on the new ideas and energy that engagement in the arts affords. ACM
uniquely brings together theory, practice, and management. Faculty will join with practice leaders to provide learning that will move beyond classrooms into the field.

Programme Structure

To fulfil the requirement of the Arts and Culture Management second major, students must complete eight courses from the following lists.

1. **Compulsory courses**
   
   ACM003  Introduction to Arts Management  
   ACM004  Advanced Arts and Culture Management[^]

2. **Management (choose two)**
   
   ACCT101/ACCT111  Financial Accounting  
   ACCT102/ACCT112  Management Accounting  
   ACCT105  Financial Accounting for Law  
   LGST231  Entertainment Law  
   MKTG 101  Marketing  
   OBHR 101  Management of People at Work

3. **ACM in Society and Industry (choose two)**
   
   ACM103  Special Topics in ACM (Society and Industry)  
   ACM201  Theatre Leadership  
   ACM202  Introduction to Event/Festival Management  
   ACM203  Introduction to Museum Management  
   ACM204  Introduction to Theatre Space Management  
   ACM205  Arts & Culture Study Mission  
   ACM208  Art in Southeast Asia  
   ACM210  Arts and Audiences  
   ACM301  Cultural Policy and Practice  
   ACM302  Art Investment & Philanthropy  
   ACM303  Special Project (Counts as 2 credits)

4. **Arts and Culture (choose two)**
   
   ACM104  Special Topics in ACM (Arts and Culture)  
   ACM105  Artistic Traditions in China  
   ACM206  Dance, Culture and Society  
   ACM207  The Art World: A Context for Framing Arts and Culture Management  
   ACM211  The Art of Participation  
   ARTS004  Drama and Scriptwriting  
   ARTS007  Society and Culture in Film  
   ENGL001  From Text to Screen: Shakespeare on Film  
   ENGL002  Creative Writing  
   FNAR002  Art: East and West  
   GA201  Popular Culture in Asia[^]  
   HUMN004  Cultural Identities and Arts  
   MUSC001  Music: East and West  
   THAR003  Post Modern Theatre Studies

[^] ACM003 is pre-requisite to ACM004.

*Important note on double counting: BSocSc students are not allowed to double count any of the courses (#except for IAS201) cross-listed under the ACM second major as SSMR (Social Science)*
electives. Only courses with the subject code IAS, POSC, PPPM, PSYC and SOCG can be used to count towards the two SSMR courses required from the majors in Social Science.

**International and Asian Studies**

This innovative programme takes on a regional and international focus to examine the emerging role of Asia in the world. It integrates knowledge from various disciplines including international relations, sociology, political science, economics and law as well as in-depth knowledge of the region to address complex issues concerning Asia and the world.

This programme aims to produce global-minded citizens by encouraging students to be multi-lingual, to participate in study missions and other international experiences.

There are other enrichment programmes designed specifically for their major such as writing and publishing workshop, special internships with international organizations and NGOs, and joint programmes or partnership arrangements with leading universities.

**Programme structure**

To fulfill the requirements of the International and Asian Studies second major, students must complete eight courses from the following lists:

1. **Compulsory courses**
   - GA001 Exploring Asian Identities
   - POSC103 World Politics

2. **Electives [choose five: two from (A) and two from (B) and one from (A) or (B)]**

   (A) **History, Culture and Society**
   - ARTS007 Society and Culture in Film
   - HUMN004 Cultural Identities and the Arts
   - HUMN010 Governance of Ethnic Relations in Singapore
   - HUMN011 20th Century Chinese Literature
   - GA102 Southeast Asian Literature
   - GA201 Popular Culture in Asia
   - GA203 History of Southeast Asia
   - GA205 Managing Diversity in Asia
   - GA301 Culture, Society and Religion in Indonesia
   - GA303 Special Topics in Asian History, Culture, and Society
   - LAW469 Introduction to Chinese History, Culture, Economy, Politics and Law
   - MGMT.304 Entrepreneurial Leadership in Ethnic Chinese Business
   - PHIL207 Introduction to Classical Chinese Philosophy
   - SOCG105 Contemporary East Asian Societies
   - SOCG109 Contemporary South Asian Societies
   - SOCG110 Deconstructing Singapore Society
   - SOCG218 Social Problems in Asia
   - SOCG222 Nation-Building in Asia

   (B) **Politics, Economics and Law**
   - ACCT003 Capital Markets in China
   - ECON118 Economic Development in Asia
   - ECON128 Economic Growth of East and South Asia
   - ECON238 Political Economy of Globalization
IAS103  Changing Public Policy in Singapore  
IAS204  State Society Relations in China  
IAS304  Special Topics in Asian Politics, Economics, and Law  
LAW404  Public International Law  
LAW410/LGST227  World Trade Organization: Law, Economics and Policy*  
LAW426  Law and Policy of Ethnic Relations in Singapore  
LAW446/LGST230  International Law and Global Politics*  
LGST229  Introduction to Indian Democracy: State, Politics and Rights  
MGMT304  Entrepreneurial Leadership in Ethnic Chinese Business  
MGMT234  Strategic Management in China  
POSC106  International Political Economy  
POSC206  Politics of Japan and Korea  
POSC208  Security Studies  
POSC210  Political Economy of East Asia  
POSC211  European Union Politics  
POSC213  Politics of South East Asia  
POSC309  Conflict and Justice in International Relations  
POSC314  Global Issues and Institutions  
SOCG208  Understanding China’s Economic Miracle: Social Origins and Social Impact

3. **Engaging the field (choose one)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>IAS305</td>
<td>IAS Study Mission</td>
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<tr>
<td>IAS306</td>
<td>Special Project (in partnership with other institutions)</td>
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<tr>
<td>IAS307</td>
<td>IAS Independent Project</td>
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<tr>
<td>LAW438</td>
<td>Law Study Mission (Asia)</td>
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<td>MGMT301</td>
<td>Business Study Mission (Asia)</td>
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<td>MGMT325</td>
<td>Entrepreneurship Study Mission (Asia)</td>
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<td>POSC307</td>
<td>Political Science Study Mission</td>
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<td>POSC313</td>
<td>Political Science Study Mission to Europe</td>
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<td>POSC317</td>
<td>Special Projects with International Organisations</td>
</tr>
<tr>
<td>SOCG306</td>
<td>Sociology Study Mission</td>
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</tbody>
</table>

In addition, IAS majors must fulfill the following requirements:

(a) Take one GE (language) from the following list:

- FNCH201   French
- INDN201   Bahasa Indonesia
- JPAN201   Japanese
- KREA201   Korean
- MAND201   Mandarin
- MLAY201   Bahasa Melayu
- SPAN201   Spanish
- THA201    Thai

(b) Attend a non-credit IAS Workshop (SSW002), typically offered in Term 2 of the Academic Year.

**Policy on double counting:**

BSocSc students are not allowed to double count any of the Social Science electives cross-listed under the IAS 2nd Major with their first major courses. For example, a BSocSc student may take SOCG218 Social Problems in Asia as IAS elective or as Sociology elective, but not both.

*LLB students should take the LAW version while non-LLB students should take the LGST version. Either version may be counted towards the fulfillment of requirements for this major.
• **Public Policy and Public Management**

The PPPM second major is designed to provide students with a general foundation in the nature of public and non-profit workplaces and their political, psychological, and legal environments. In addition, the major heightens students’ critical thinking and problem-solving skills through various types of field research and case studies. In particular, the major is unique in its emphasis on the integration of academic study with real policy problems that is further enhanced through the Public Policy Task Force Programme. The Task Force is an important part of the PPPM curriculum and is designed to give students the opportunity to apply knowledge and skills acquired in the classrooms to real world problems. Students will engage in collaborative, client-oriented, and problem-solving projects on critical public policy and management issues.

The PPPM faculty will work closely with practitioners with extensive experience in policy and management from both the private and public sectors to allow students to gain practical insights on government and public affairs. Upon completion of this second major, students will be well equipped to pursue careers in non-profit, public and private sector organizations.

**Programme Structure**

To fulfill the requirements of the Public Policy and Public Management second major, students must complete eight courses, plus the non-credit Public Policy Roundtable.

1. **Compulsory Courses**

   PPPM101  Public Sector Management
   PPPM301  Public Policy Task Force
   SSW001   Public Policy Roundtable (non-credit workshop)

2. **Electives**

   **Decision Making and Organizational Management (Choose two)**

   OBHR201  Human Capital Management#
   OBHR212  Cross-Cultural Management and Management of Diversity#
   COMM330  Persuasion: The Business of Influence#
   PPPM106  Policy Design and Analysis
   PSYC105  Industrial and Organizational Psychology
   PSYC108  Social Psychology
   PSYC109  Psychology of Group Processes and Decision Making
   PSYC207  Psychology of Motivation
   PSYC204  Psychology of Reasoning & Thinking

   **Public Management (Choose two)**

   ACCT409  Auditing for the Public Sector
   ECON211  Public Sector Economic
   LAW304   Law and Regulation
   LAW404   Public International Law
   LAW410/LGST227  World Trade Organization: Law, Economics and Policy*
   LAW426   Law and Policy of Ethnic Relations in Singapore
   MGMT320  Managing the Business of Creating and Commercialising “Smart” City Concepts
Issues, Policy Areas (Choose two)

ACM301 Cultural Policy and Practice
ECON213 Environmental Economics
ECON222 Economics of Privatization, Regulation and Competition Policy
ECON226 Urban Economics and Policy
ECON230 Urban Economics and Real Estate
HUMN010 Governance of Ethnic Relations in Singapore
LAW446/LGST230 International Law and Global Politics*
MGMT.235 Sustainability Governance and Management
POSC210 Political Economy of East Asia
POSC308 Gender Politics: Exclusion and Empowerment
POSC310 Development, Underdevelopment and Poverty
POSC316 The Politics of Water in Asia
PPPM107 Sustainable Cities
PPPM203 Education Policy - A Global Perspective
PSYC111 Subjective Well-Being
SOCG107 Migration and Urbanization
SOCG201 Social Stratification and Inequality
SOCG211 Sociology of Food
SOCG212 Population and Society
SOCG218 Social Problems in Asia
SOCG309 Science, Technology and Public Policy

Policy on double counting: BSocSc students are not allowed to double count any of the Social Science electives that are cross-listed under the PPPM second major. For example, a BSocSc student may take SOCG218 Social Problems in Asia as PPPM elective or Sociology elective, but not both.

# Students can only count one of these courses towards fulfilling the PPPM second major.

*LLB students should take the LAW version while non-LLB students should take the LGST version. Either version may be counted towards the fulfillment of requirements for this major.

Offered by Lee Kong Chian School of Business

- Corporate Communications
- Finance
- Marketing
- Operations Management
- Organisational Behaviour and Human Resources
- Quantitative Finance
- Strategic Management

Offered by School of Accountancy

- Accounting
Offered by School of Economics

- Actuarial Science
- Applied Statistics
- Economics

Offered by School of Information Systems

- Advanced Business Technology
- Analytics
- Information Systems Management

Offered by School of Law

- Legal Studies

All students MUST declare their First as well as Second (if any) Major within their first 4 regular terms of study (inclusive of term on leave of absence and/or international exchange) via OASIS > Academics > Programmes & Majors > Declare Major.

For updated details on the second major requirements and availability of tracks, please refer to OASIS > Academics > Advisement & Curriculum > Second Major Requirements.
DOUBLE COUNTING POLICY

Double counting of courses to both first and second majors is allowed, except if you are doing a second major in ACM, IAS/GA or PPPM. You are allowed to double count General Education, Technology & Entrepreneurship, Global & Regional Studies, and Social Science Major Related* to your second major only. A course must be cross-listed to the respective course area before it can be possibly double counted. Refer to BOSS “Class Search” option to check if a course is cross-listed.

Double counting does not give you two course units for one course. It allows you to clear two course area requirements from your degree requirement with one course. Students who complete all course area requirements in the degree requirement in less than 38CUs (for single degree, double majors), are required to take additional courses to meet the minimum 38CUs needed for graduation.

For example:

1) You are a BSocSc student with Psychology as your 1st major, and Marketing as your 2nd major.
   - You can double count PSYC + MKTG
   - You can double count MKTG + General Education, MKTG + Technology & Entrepreneurship, MKTG + Global & Regional Studies, or MKTG + Social Science Major Related

2) You are a BSocSc student with Psychology as your 1st major, and Public Policy and Public Management as your 2nd major.
   - You cannot double count PSYC + PPPM
   - You can double count PPPM + General Education, PPPM + Technology & Entrepreneurship, PPPM + Global & Regional Studies, or PPPM + Social Science Major Related

*Refer to section on Social Science Major Related.
FINISHING TOUCH (FT) PROGRAMME – GRADUATION REQUIREMENT

The Finishing Touch (FT) programme, administered by Dato’ Kho Hui Meng Career Centre (DKHMCC), consists of a series of Career Preparation & Enrichment workshops to prepare students for internships, job applications and necessary skills for future career success.

Programme Outline:

<table>
<thead>
<tr>
<th>Year One Compulsory FT Workshops</th>
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<tbody>
<tr>
<td>FTW 101</td>
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<tr>
<td>FTW 102</td>
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</tbody>
</table>

*Note: FTW101 and FTW 102 are pre-requisites for enrolment into Year Two FT Workshops.*

<table>
<thead>
<tr>
<th>Year Two Compulsory FT Workshops (a series of five consecutive workshops)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTW 201</td>
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<tr>
<td>FTW 202</td>
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<tr>
<td>FTW 203</td>
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<tr>
<td>FTW 204</td>
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<td>FTW 205</td>
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<table>
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<tr>
<th>Year Three/ Four Optional FT Workshops</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTW 301</td>
</tr>
<tr>
<td>FTW 302</td>
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<tr>
<td>FTW 303</td>
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<tr>
<td>FTW 304</td>
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</tbody>
</table>

Students must successfully complete the compulsory Year 1 and Year 2 FT workshops to fulfil their graduation requirement for the FT Programme.

For more information, please refer to **OASIS>Career Devt & Comm Svcs> The Finishing Touch Programme**
INTERNSHIP PROGRAMME (10-WEEK ATTACHMENT) – GRADUATION REQUIREMENT

Dato’ Kho Hui Meng Career Centre (DKHMCC) manages all internship placements for students at SMU. All students must complete a 10-week internship as part of their graduation requirement.

Accountancy, Information Systems and Law students have degree specific requirements for internship. Double Degree students are to ensure that they satisfy the criteria of internship set for both primary and secondary degrees for fulfilment of graduation requirement.

DKHMCC Internship Guidelines

Full-time matriculated students can start their internship after successfully completing two terms and having attended an internship briefing.

To have a successful internship, do prepare and plan ahead. Below are some points to note:

- Students may source for their own internship, or browse through the internship opportunities on OnTRAC II.
- Prior approval must be attained for all internships before embarking on the stint.
- For self-sourced internships, students must submit a self-proposal via OnTRAC II for DKHMCC’s approval. The same guidelines and process will apply to students with internship obligations as part of their scholarship.
- Overseas Internships require valid visa and travel insurance before DKHMCC’s approval is granted.
- The approved internship must be carried out on a full-time basis for a total of 10 weeks completing 400 hours.
- Students are recommended to register their subsequent (2nd/3rd) internships with DKHMCC for approval

Internship Periods

Students are recommended to embark on their internship during Summer/Winter vacation break or during term-time*.

*During term-time, students embarking on full-time internships to apply for Leave of Absence (LOA), restrictions however apply to student pass holders. Please read up the LOA policy via OASIS > Finance & Admin > Absence & Withdrawal > Leave of Absence (LOA). Students need to initiate the application for LOA as this process is not automatic. All part-time internships are subjected to approval by DKHMCC and student pass holders are to keep to a maximum of 16 hours of work per week.

Internship Grading

- Internship Report
  At the end of the internship, students must submit an internship report within one month from the last day of the internship stint. To complete the internship report, students are to access the report via OASIS>Career Devt & Comm Svcs> Participation and Grading Details.

- Performance Appraisal
  A performance appraisal will also be required of the Supervisor / Reporting Officer, under whose supervision the student completed the internship to give feedback on the students’ performance.
Where a student scores below average in his/her "Overall Grading" in the Performance Appraisal, that internship placement will not be recognised towards the fulfilment of the required 10-week internship requirement.

Students' Internship will be graded and considered complete when submitted documents satisfy the graduation requirements and meets the objectives of the internship programme.

For more information, visit ontrac.smu.edu.sg; alternatively you may refer to OASIS > Career Devt & Comm Svcs> Internship

COMMUNITY SERVICE (CENTRE FOR SOCIAL RESPONSIBILITY)

Students are required to be actively involved, to serve and give back to society with a minimum of 80 hours. This is to inculcate in students the value of being responsible and civic-minded citizens of society. Thus, they are encouraged to start their community service attachment early, preferably in the first year of their study.

The Centre for Social Responsibility (C4SR) oversees the community service initiatives of SMU students and guides and mentors them to undertake local or overseas service learning projects that are meaningful and sustainable.

As preparation for Community Service Projects are essential, students must first attend the compulsory Community Service Briefing conducted by C4SR. This briefing is to set the tone for community service as an SMU graduation requirement; without which the community service rendered will not be acknowledged as part of the fulfilment of the graduation requirements.

Students may work with a maximum of three Organizations to fulfil the first 80 hours. At the end of the attachment, the Host Organizations are required to appraise the students’ performance.

After completing the first 80-hour requirement, students must submit a written report through SMU Oasis. Students' Community Service will be graded and considered complete only when submitted documents are assessed to be satisfactory and meeting the objectives of the community service programme, in which case the Community Service will be given an overall “pass” grade.

For more information, please refer to OASIS >Career Devt & Comm Svcs> Community Service.
DOUBLE DEGREE PROGRAMME

The double degree programme provides students with flexibility in their career options. Under the double degree programme, a student can graduate with two degrees in

- Social Sciences & Accountancy
- Social Sciences & Business Management
- Social Sciences & Economics
- Social Sciences & Information Systems Management

For details on the application of double degree programmes, please refer to OASIS> Study> Regulations and Policies.

Minimum Number of Courses Required

A BSocSc student must complete a minimum number of courses to fulfill the degree requirements of both programmes. Please refer to the table below on the minimum number of course units required.

<table>
<thead>
<tr>
<th>BSocSc + Second Degree in:</th>
<th>Minimum Number of Course Units Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBM</td>
<td>46*</td>
</tr>
<tr>
<td>BACC</td>
<td>50</td>
</tr>
<tr>
<td>BSc(Econ)</td>
<td>41</td>
</tr>
<tr>
<td>BSc(ISM)</td>
<td>46</td>
</tr>
</tbody>
</table>

Please refer to the Student Handbook of the respective programmes for the detailed curriculum. Students are strongly recommended to keep track of their progression using the Degree Progress Report system in OASIS (OASIS > Study > Advisement & Curriculum).

*students who declared Corporate Communication as first major may complete BSocSc/BBM double degree programme with 44 course units